



# **DoDEA Non-DoD Schools Program**

**U.S. Southern Command  
Security Cooperation  
Office Spouse Conference**

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# Non-DoD Schools Program

- Our Mission and Foot Print
- Our Customers.....Eligibility Requirements
- Who is serving you..some changes ahead
- Home-Based Educational Program
- Special Educational Services
- Funding Procedures
- Points of Contact



# Non-DoD Schools Program

## NDSP Mission

*To provide Educational guidance and Financial assistance to eligible DoD sponsors assigned to foreign locations and to ensure that Educational assistance will support the transition of students to public schools in the United States.*



# Non-DoD Schools Program

## Our Foot Print...In North and South America

- Educational support is provided through three regional offices:
  - DoDDS-Europe (Europe, Africa, Asia-to the border of Pakistan and India)
  - DoDDS-Pacific (Pacific, Asia, Australia, All Island Countries in the Pacific and Indian Oceans)
  - DDESS-Americas (North, South and Central Americas)

Argentina  
Antigua  
Bahamas  
Barbados  
Belize  
Bolivia  
Brazil  
Canada  
Chile  
Colombia  
Costa Rica  
Dom Republic  
Ecuador  
El Salvador  
Netherlands-  
Antilles

Guatemala  
Guyana  
Haiti  
Honduras  
Jamaica  
Mexico  
Nicaragua  
Panama  
Paraguay  
Peru  
Suriname  
Trinidad  
Uruguay  
Venezuela

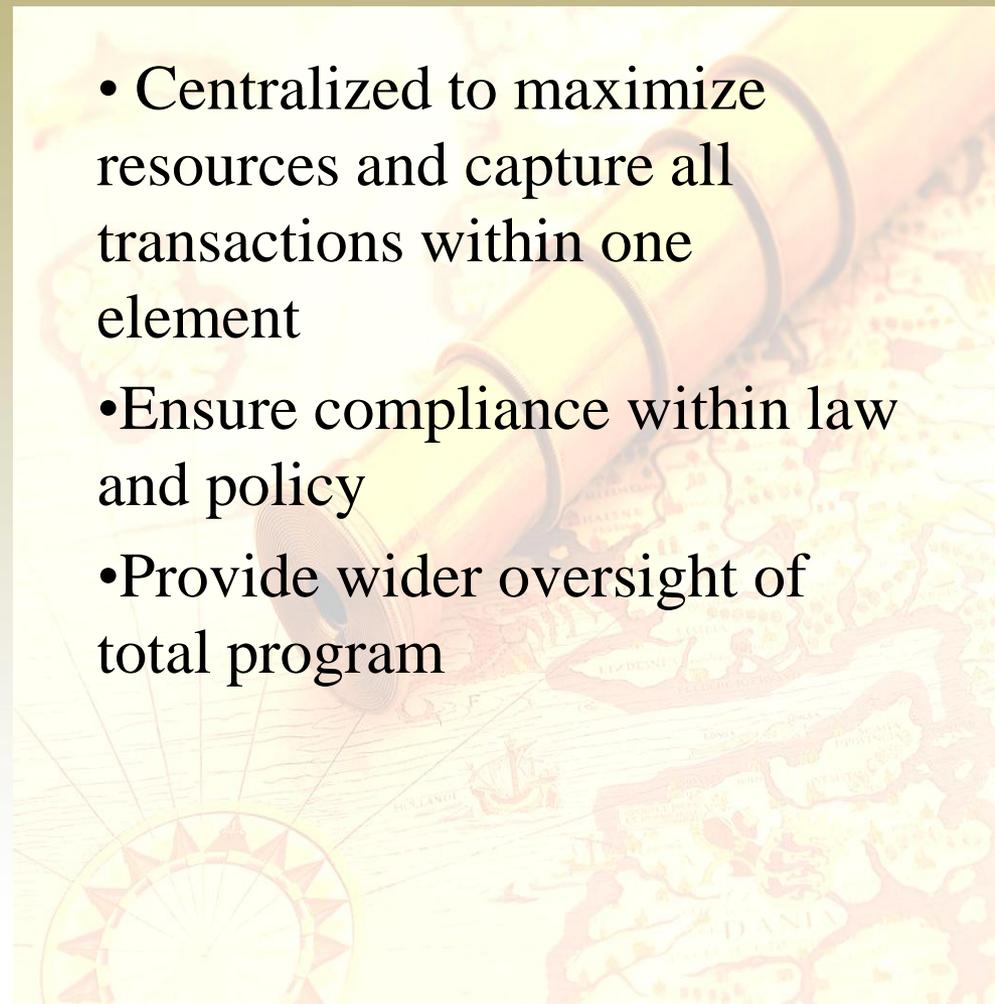


# Non-DoD Schools Program

## Our Foot Print...In North and South America

- Processing and Payment support is now centralized at HQ DODEA

- Centralized to maximize resources and capture all transactions within one element
- Ensure compliance within law and policy
- Provide wider oversight of total program





# Non-DoD Schools Program

## Eligibility...our foundations

- 20 USC Chapter 25A  
“Overseas Defense Dependents’ Education”
- DoDEA Regulation 1342.13,  
“Eligibility Requirements for Education of Elementary &  
Secondary School Age Dependents in Overseas Areas,”  
September 20, 2006
- DoDEA Regulation 1035.1, “Use of Non-DoD Schools,”  
August 14, 2003
- Department of State Standardized Regulation (DSSR)



# Non-DoD Schools Program

## Our Customers.....Eligibility Requirements

DoDEA 1035.1 E2.15

### “Sponsor”

A qualified DoD sponsor, eligible for space-required, tuition-free enrollment of eligible dependents in a DoD school

- A military service member serving on active duty and stationed overseas on Permanent Change of Station (PCS) orders **or** a DoD civilian employee employed on a full-time basis, stationed overseas (citizen or a national of the US)

- Authorized to transport dependents to or from an overseas area at government expense and is provided an allowance for living quarters in that area



# Non-DoD Schools Program

## Our Customers...Eligibility Requirements

- DoDEA 1035.1 E2.6 “Dependent”

- Is a child, stepchild, adopted child, or ward of a DoD Sponsor, and is eligible for other command sponsorship services (e.g., hospital, commissary, postal service privileges, installation access

and

- Has not completed secondary school and who will reach his or her 5<sup>th</sup> but not 21<sup>st</sup> birthday by September 1 of the current school year:

**or**

- Has disabilities, and is between 3 and 5 years of age by September 1 of the current school year may be enrolled in a DoD or no-DoD educational program until the age of 22.

# Non-DoD Schools Program

## Age Changes for Kindergarten and 1<sup>st</sup> Grade

### Current Entrance Age Policy:

- Northern Hemisphere School Year  
(August – June): **five** years old  
(Kindergarten), **six** years old (First Grade) on or before **September 1<sup>st</sup>** of the enrolling school year
- Southern Hemisphere School Year  
(March - December): **five** years old  
(Kindergarten), **six** years old (First Grade) on or before **February 1<sup>st</sup>** of the enrolling school year
- Effective 1 Jan 2011: Local Education Authority rules accepted



# Non-DoD Schools Program



HQ DoDEA Program  
Management with DDESS  
Assistance

## School Liaison Officers:

- Cornerstone to program
- Review and validate applications/documentation
- Track status of incoming/outgoing students
- Assist in rectifying payment anomalies or enrollment issues

SLOs

Sponsor

Local Public Schools,  
International Schools,  
Home-Based Schooling,  
Boarding Schools



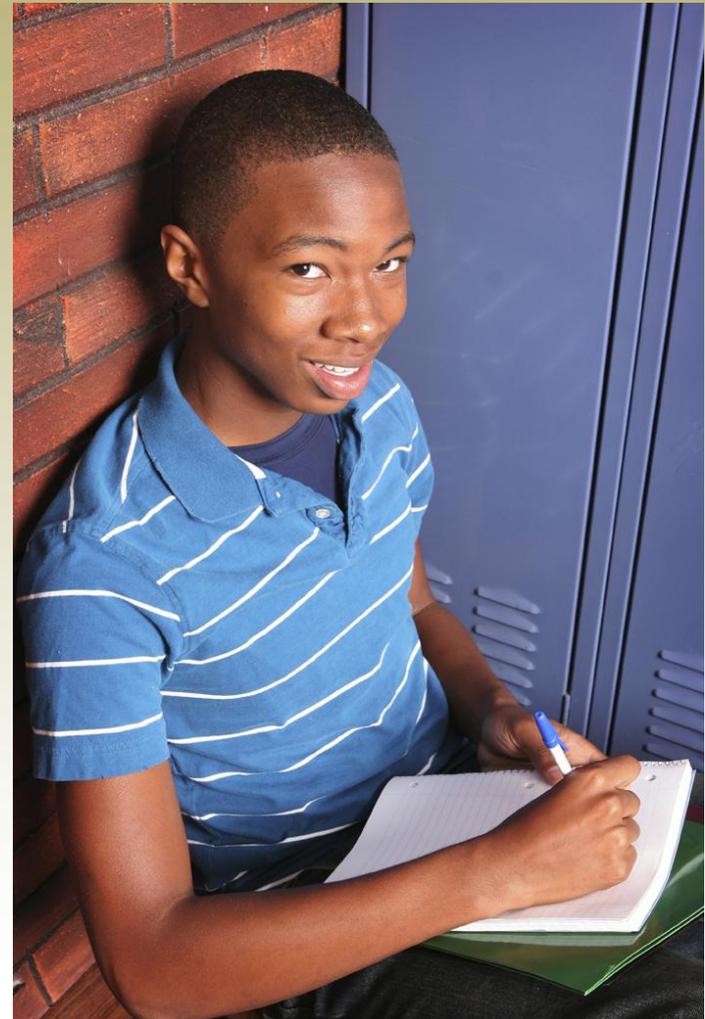
# What's New: DoDEA Virtual School

- Effective this school year, DoDEA began offering a full menu of high school courses.
  - AP Classes, US Government, US History, Physical Education, Chemistry, Calculus, Physics, etc.
- Must be enrolled in NDSP to be eligible.
- Non-DoD School Program students have the highest priority for courses.

# Non-DoD Schools Program

## Home Study/Private Instruction Program

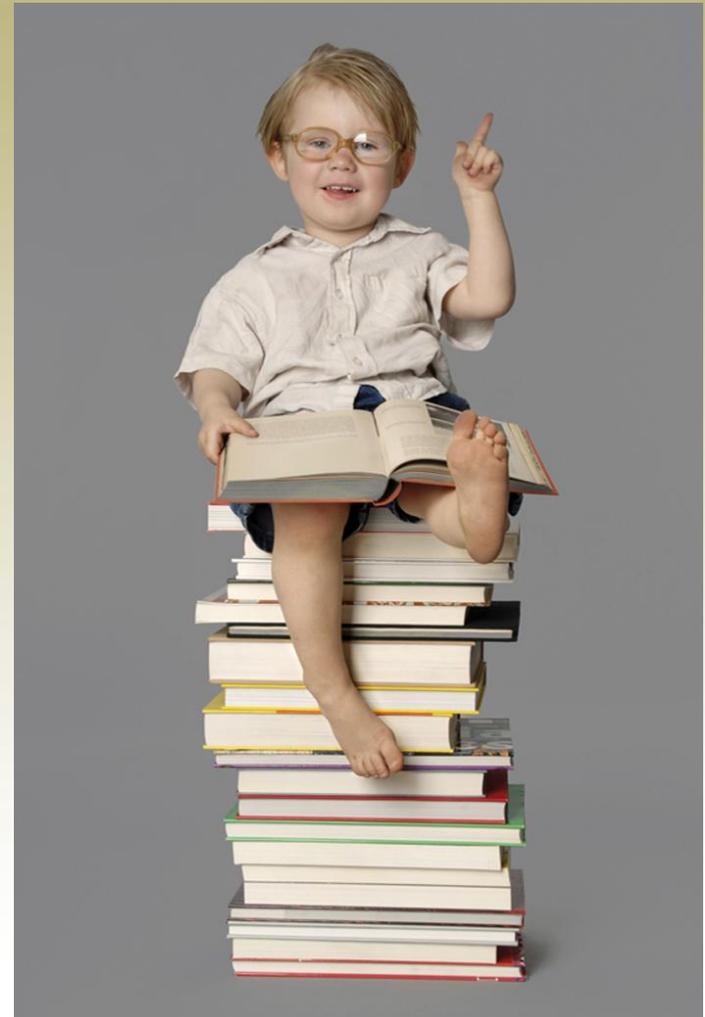
- While the law does not discuss home study/private instruction, it is in the best interest of the U.S. Government to ensure students in a home study/private instruction course in a foreign area are able to reintegrate into a public education when they return to the United States.
- Sponsors must be aware of allowable and non-allowable home schooling expenses – and, when in doubt, they must inquire before incurring any costs for which they are uncertain.



# Non-DoD Schools Program

## Home Study/Private Instruction Program

- Religious, partisan, sectarian or denominational materials may not be purchased with money provided by the NDSP.
- In lieu of the “school at post” rate (DSSR), funding is limited up to \$5,700 each school year for grades K-8 and up to \$7,700 in grades 9-12 or as specified by the DSSR; however, if the local school is certified as appropriate by the US Department of State, reimbursement is limited to the school at post rate if it is lower than the home-based educational program/private instruction.





# Non-DoD Schools Program

## Home Study/Private Instruction Program

- If home study/private instruction is the selected educational method, the following must be presented by the parent along with a completed NDSP application package for approval:
  - (a) Receipts for enrollment of the child in a recognized home study course (such as the Calvert School for K-8 or the University of Nebraska for grades 9-12), or
  - (b) Guidelines and verification that the parent is participating in and complying with the home schooling requirements of a selected location. This location can be the parent's state of residence, another relevant state, territory, possession or country.
  - (c) Any compliance testing and service fees are reimbursable subject to the home study/private instruction allowance rate maximum.



# Non-DoD Schools Program

## Special Education Services

### DoD Instruction 1315.19

- Services and sponsors must ensure dependent screenings for the purpose of identifying special needs.....Military and Civilian!
  - EFMP Screening prior to departure of Tour
  - EFMP Screening for any Consecutive Tour

### Always refer to NDSP Administrators

- Sponsor identifies child as having special needs
- School suspects child may require special need services
- Child is/was on an IEP or 504 at previous school



# Non-DoD Schools Program

## Special Education Services

### The Realities of Living in a Foreign Location with a Special Needs Child

- International Schools are not mandated to comply with IDEA (Individuals with Disabilities Education Act).
- Some locations offer resource services.
- Some locations will honor an IEP (Individualized Education Plan).
- Most special services are supplemented through tutoring.



# Non-DoD Schools Program

## Special Education Services

### Actions to Take:

- If a special need is suspected, contact DoDEA and we will assist parents, school administrators, etc., in:
  - Developing an assessment plan based on the suspected disability
  - Coordinating permission to and arrangements for assessment/evaluation
  - Establishing NDSP Special Education Eligibility that authorizes additional funding for required services



# NDSP Task Force

- DoDEA Director charged Services and Commands to conduct strategic review of the NDSP Program
- Task Force broken into 4 sub-groups:
  - School Choice
  - NDSP Responsibilities
  - Assignments
  - Entitlements
- Anticipate some topics will surface at the December 2010 Dependent Education Counsel



# Non-DoD Schools Program

## More Information

- Contact Information:
- Educational:
  - ✓ Phone: 678.364.8033 (DDESS)
  - ✓ Email:
  - ✓ [ddess.edu.admg@am.dodea.edu](mailto:ddess.edu.admg@am.dodea.edu)
  - ✓ Contact: Felicia Van Heertum
- Processing and Program Eligibility:
  - ✓ Phone: 703.588.3206
  - ✓ Email: [hq.ndsp@hq.dodea.edu](mailto:hq.ndsp@hq.dodea.edu)
  - ✓ Contact: Lorna Denniston
- Funding:
  - ✓ Phone: 703.588.3335
  - ✓ Email: [mjordan@hq.dodea.edu](mailto:mjordan@hq.dodea.edu)
  - ✓ Contact: Michelle Jordan



# Non-DoD Schools Program

Questions, Comments, Concerns?



# Backup



# Non-DoD Schools Program Funding Documentation

## Necessary documents for new student enrollment:

- Completed NDSP Application Package
  - DoDEA Form 610
  - Verification of Dependents
  - Request for Transportation Reimbursement
- Sponsor's Assignment Orders
- School Published Fee Schedule
- School Published Calendar
- Funds Request Sheet (in USD)
- Invoices/Bills
- Transportation Contract (*if applicable*)

## Necessary documents for returning student enrollment:

- Funds Request Sheet (in USD)
- Invoices/Bills
- Transportation Contract (*if applicable*)
- Sponsor's Extension if DEROS expired prior to the start of the new school year
- School Published Fee Schedule
- School Published Calendar