

**SOUTHCOM COVID-19 Travel Request - KLEs for Generals/Flag Officers**

*Completed forms will be submitted to SOUTHCOM Miami SCJ5 List ALL SCJ54 for J5 expedited coordination & routing to SOUTHCOM leadership for approval. Travel will be limited to mission critical. Note that all references in blue font contain embedded hyperlinks.*

**Request:**

**Location(s) of OCONUS TDY:** \_ ; [CDC Risk Assessment Level:](#)

**Purpose:**

**Dates:** to (including travel times)

**Traveling party:** *(Keep to minimum; group should be limited to mission essential)*

| LAST NAME | FIRST NAME | RANK | TITLE |
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**Departure location:**

*Private transportation is preferred if possible.*

**Travel route:**

**Lodging location:**

**List Service specific guidance that applies to TDY:**

**COVID-19 Risk Mitigation:** Any international shall include being tested 3-5 days after returning and the observation of a federally mandated 7 days of self-quarantine upon return. The DoD requires an additional 7 days of ROM (**total 14 days**) per [Force Health Protection Guidance Supplement 14](#).

**Pre-travel:**

- [Country clearance COVID-specific requirements:](#)
  - Requirements:

- 14-day pre-travel ROM plan: *(Specify any exceptions you have planned)*
- Pre-travel testing plan: *(Specify time/type. Include enroute testing for multi-country visits)*
- Testing plan prior to CONUS return:

**Obligations before and during travel:** *Initial each box confirming compliance with the following measures*

- Allocate appropriate PPE/supplies (masks, wipes, hand sanitizer, etc.)
- Have ISOS contact #s on hand in the event medical care is needed while TDY
- Maintain physical distancing, constant mask wearing, and good hygiene IAW CDC guidance
- Avoid functions that could increase risk (such as social meals/events, close contact, etc.)

**Post-travel:**

- 14-day ROM plan: *(Note includes 7 day federally mandated self-quarantine)* 
- Testing: *(Note CDC testing guidance 3-5 days post-travel)*
- The party must also comply with state, local, and installation guidelines.
- Additional measures:

Note ETPs to FHP #8 allow return to work. **It does not shorten the 14 day ROM period.** Individuals will restrict movement between domicile and duty location, maintain safe physical distances from others, and self monitor for symptoms. Include below anticipated additional travel (including CONUS travel) or events hosted at home-station in the 2 weeks before OR after this trip, please include those below. Also please note travelers' vaccination status (1 dose or 2 doses).

**Additional comments:**

Date Submitted:

POC Name/Phone #:

**SOUTHCOM Coordination**

| Office   | POC | Concur/Nonconcur | Comments |
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| SDO/DATT |     |                  |          |
| SG       |     |                  |          |
| J5       |     |                  |          |
| COS      |     |                  |          |