

# How to access DEE OWA Webmail

Tuesday, March 17, 2020  
3:09 PM

1. Getting to Webmail:
  - a. Option 1: Internal Portal
    - i. Go to the Portal
    - ii. Select the "Resources Tab"
    - iii. Select DEE OWA Webmail

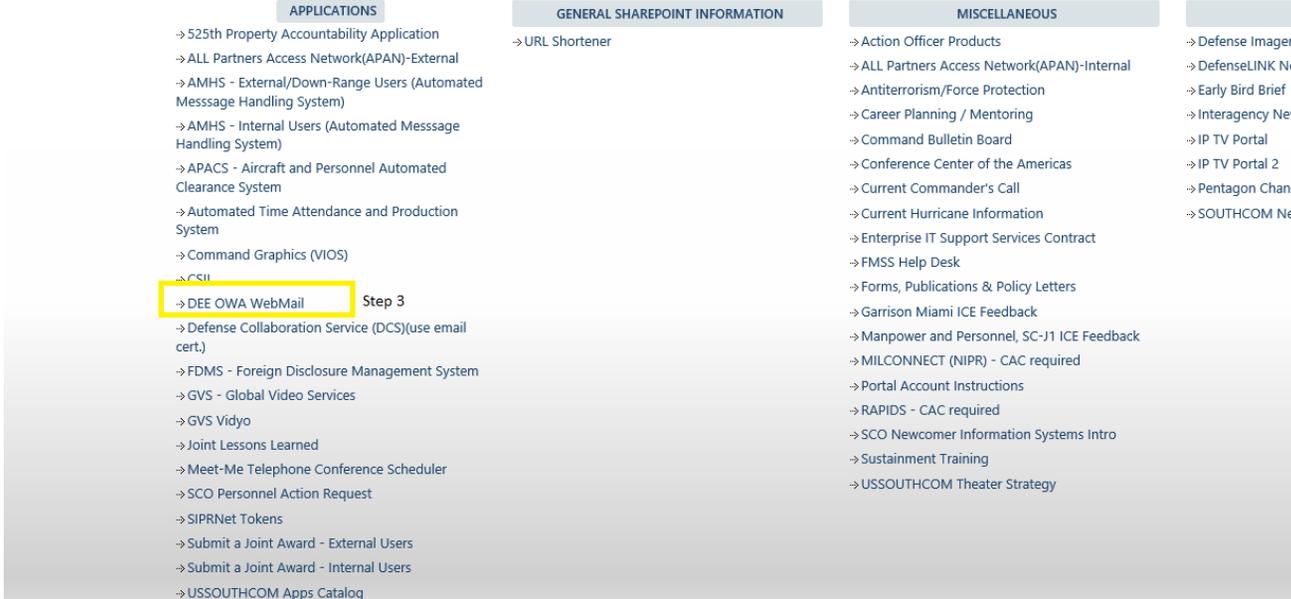
Step 1



Step 2



Step 3



THIS SITE IS CLASSIFIED UP TO UNCLASSIFIED//FOUO

UNITED STATES SOUTHERN COMMAND  
PARTNERSHIP FOR THE AMERICAS

Home CMD Group J1 J2 J3 J4 J5 J6 J7/9 J8 USAG USANEC COIs Help Desk **Resources**

APPLICATIONS

- > 525th Property Accountability Application
- > ALL Partners Access Network(APAN)-External
- > AMHS - External/Down-Range Users (Automated Message Handling System)
- > AMHS - Internal Users (Automated Message Handling System)
- > APACS - Aircraft and Personnel Automated Clearance System
- > Automated Time Attendance and Production System
- > Command Graphics (VIOS)
- > CSII
- > DEE OWA WebMail
- > Defense Collaboration Service (DCS)(use email cert.)
- > FDMS - Foreign Disclosure Management System
- > GVS - Global Video Services
- > GVS Vidyo
- > Joint Lessons Learned
- > Meet-Me Telephone Conference Scheduler
- > SCO Personnel Action Request
- > SIPRNet Tokens
- > Submit a Joint Award - External Users
- > Submit a Joint Award - Internal Users
- > USSOUTHCOM Apps Catalog

GENERAL SHAREPOINT INFORMATION

- > URL Shortener

MISCELLANEOUS

- > Action Officer Products
- > ALL Partners Access Network(APAN)-Internal
- > Antiterrorism/Force Protection
- > Career Planning / Mentoring
- > Command Bulletin Board
- > Conference Center of the Americas
- > Current Commander's Call
- > Current Hurricane Information
- > Enterprise IT Support Services Contract
- > FMSS Help Desk
- > Forms, Publications & Policy Letters
- > Garrison Miami ICE Feedback
- > Manpower and Personnel, SC-J1 ICE Feedback
- > MILCONNECT (NIPR) - CAC required
- > Portal Account Instructions
- > RAPIDS - CAC required
- > SCO Newcomer Information Systems Intro
- > Sustainment Training
- > USSOUTHCOM Theater Strategy

iv.

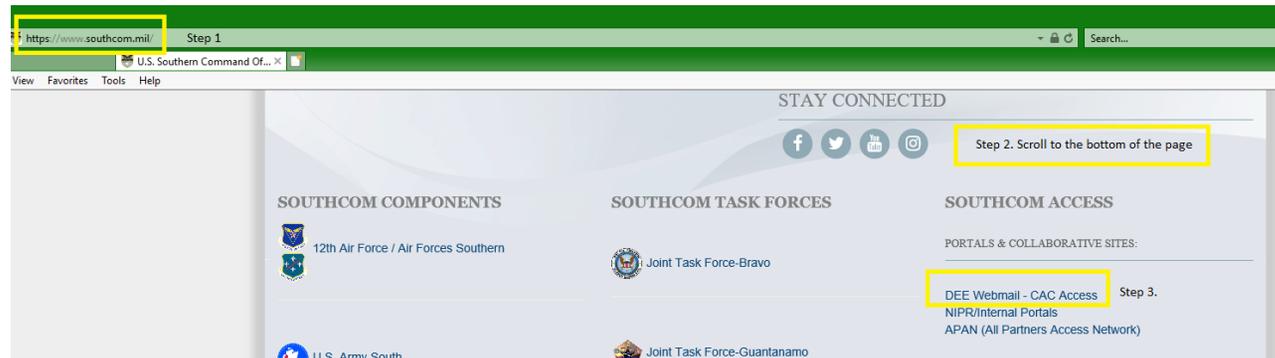
- > Defense Imager
- > DefenseLINK Ne
- > Early Bird Brief
- > Interagency Nev
- > IP TV Portal
- > IP TV Portal 2
- > Pentagon Chanr
- > SOUTHCOM Ne

b. Option 2: Public Website

i. <https://www.southcom.mil/>

1. Go to the above website
2. Scroll to the bottom of the page
3. Select "DEE Webmai - CAC Access"

ii.



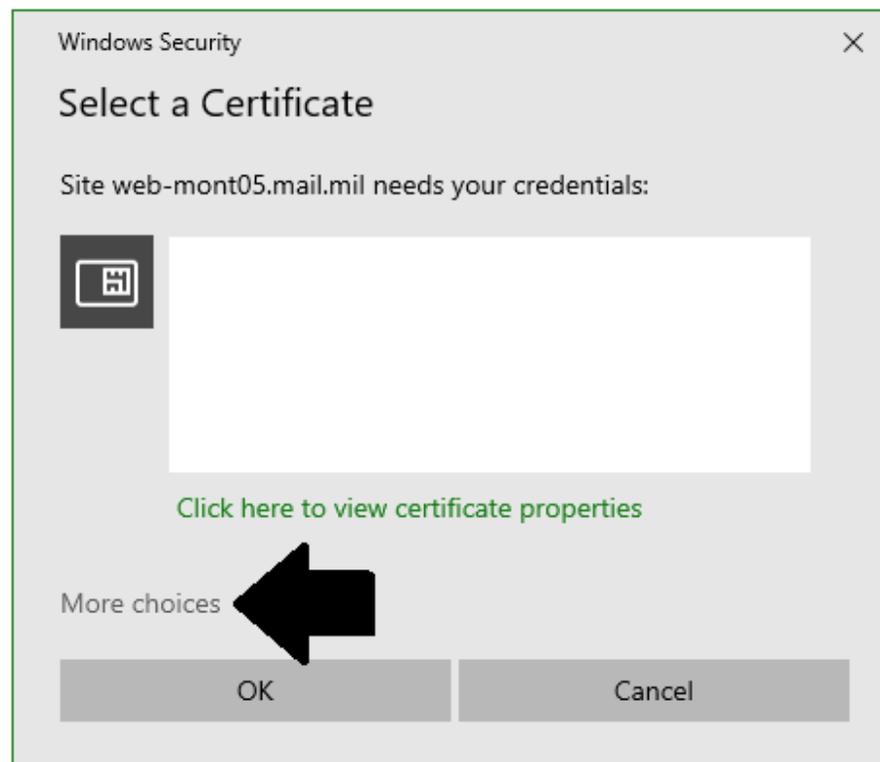
c. Option 3: Direct Website

i. <https://web.mail.mil/>

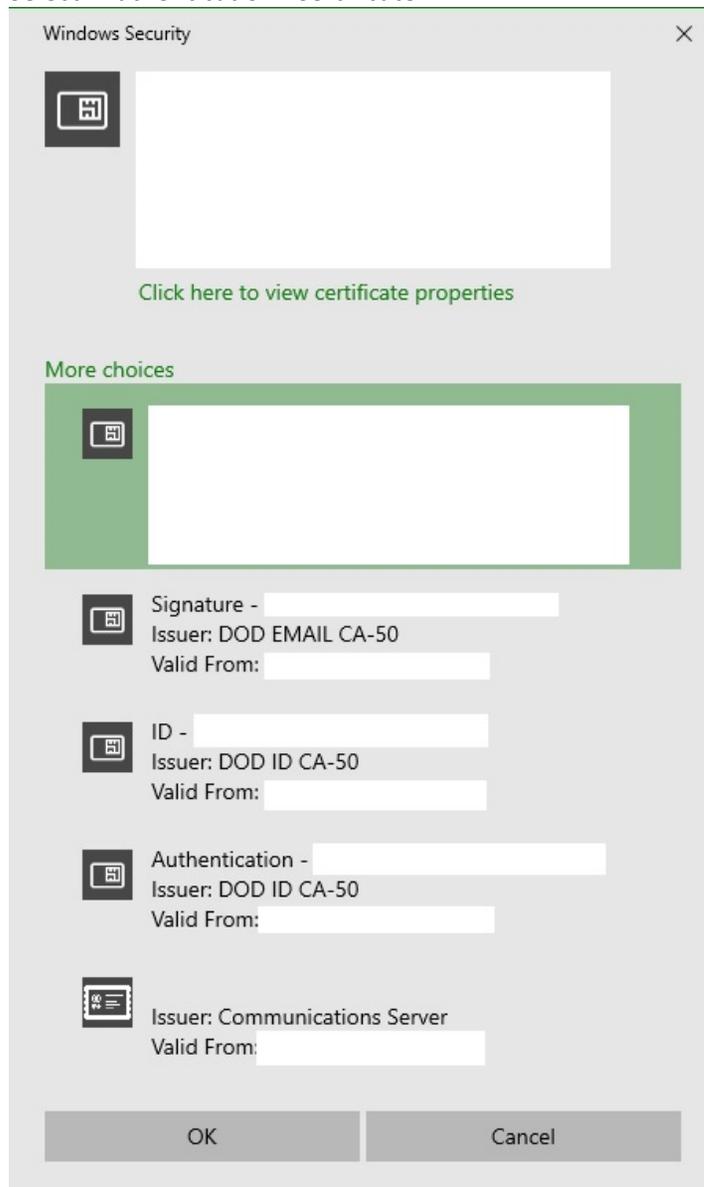
1. Go to the above website, brings you straight into webmail.

2. When prompted for certificate, select the certificate that you use for Outlook/Webmail
  - a. The DOD has transitioned to using the PIV/Authentication Certificate so chances are this will be the one that needs to be selected.
  - b. Select "More Choices"

i.



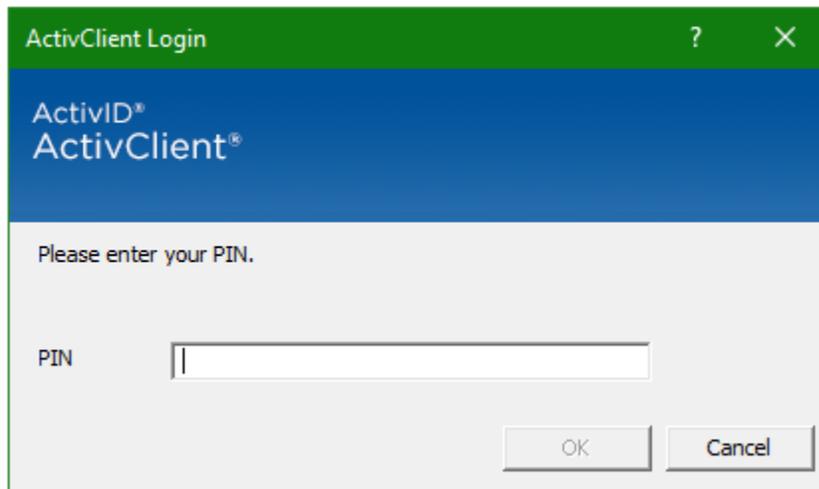
ii. Select "Authentication" Certificate



iii.

- c. Type in your PIN

i.



ActivClient Login

ActivID®  
ActivClient®

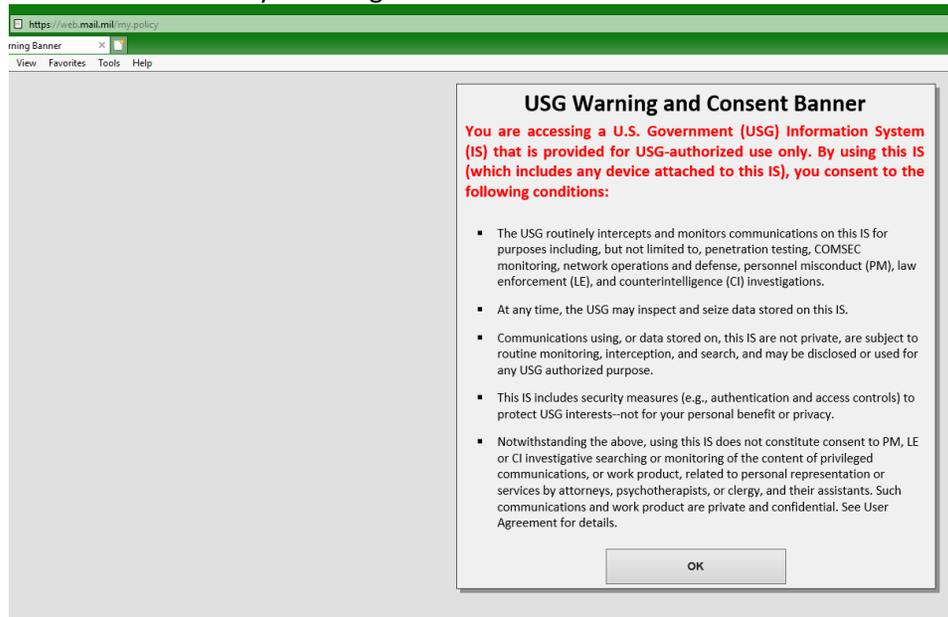
Please enter your PIN.

PIN

OK Cancel

- d. Accept the Consent Banner by selecting "OK"

i.



https://web.mail.mil/my.policy

ming Banner

View Favorites Tools Help

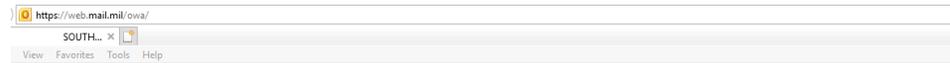
**USG Warning and Consent Banner**

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

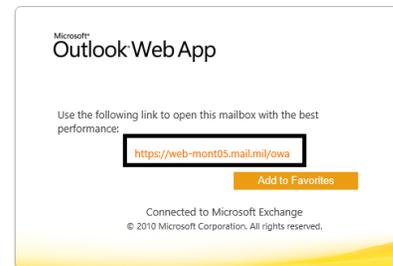
- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

OK

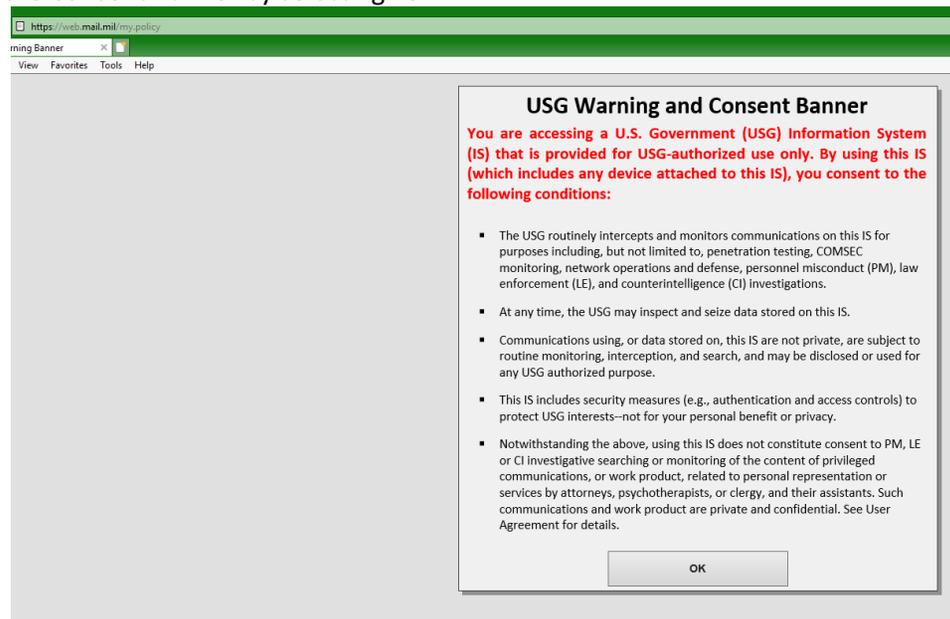
- e. If it asks for you to set a date and time, please select your preference.  
 f. Select the link that appears:



i.

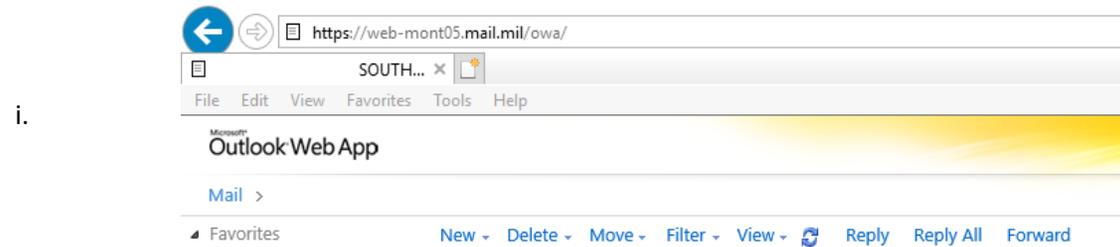


- g. Choose your same "Authentication" Certificate as you did in Step 2.B above if prompted.  
 h. Accept the Consent Banner by selecting "OK"



i.

- i. Webmail is now loaded



3. If issues occur, you may contact the Help Desk as 305-437-1234 or refer to the additional instructions that can be found on the NIPR Portal - I need to - IT Quick Guides
  - a. Open the document CAC at Home instructions document to download additional software the computer may load your CAC certificates to Internet Explorer.