

Teleconference Instructions

- 1) Dial (305) 437-0702 or HQ extension 0702.
- 2) If setting up a conference call, enter a 4-digit conference ID (this can be any SOUTHCOM 4-digit extension) and press #. When prompted for the pin, enter 123456#.
- 3) If joining a call, input the conference ID for your meeting and press #. When prompted for the pin, enter 123456#.
- 4) Reference this guide ([Voice Bridge Manager User Guide](#) in the “Collaboration Section” of the IT Quick Guides page) for information on how to change pins or create standing rooms.

If you have questions a regarding this Document please contact the
USSOUTHCOM SERVICE DESK

Phone: (305)437-1234

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