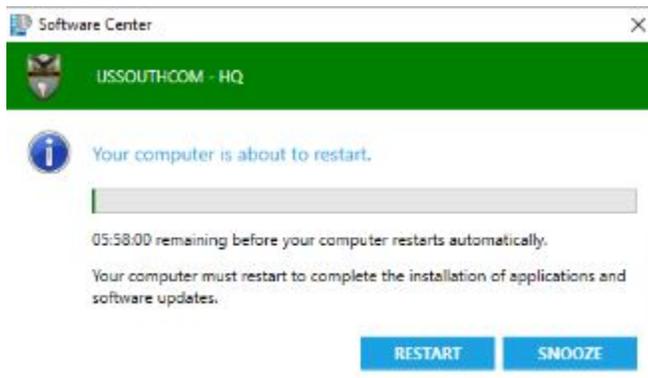
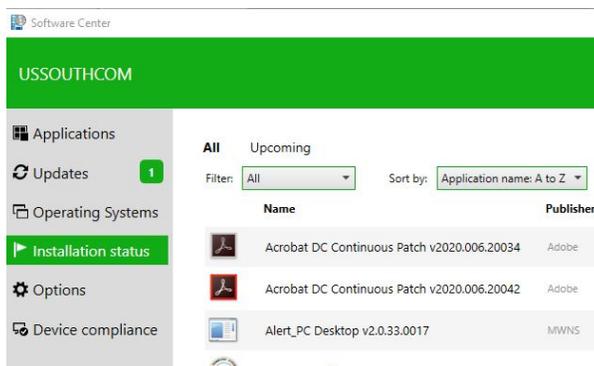


VPN LAPTOP GUIDANCE

- 1) During the work day you should keep the laptop plugged in when not actively being used. This will keep the laptop from going to sleep and losing connectivity.
- 2) We recommend you to pull your CAC cards and not shut down or put your laptop to sleep when you are done working, so that patching and scanning will continue. If you get prompted to patch in the daytime, it will delay your reboot for 8 hours to ensure your work is not interrupted.



- 3) To check the status of your pending patches, go to Software Center and look at Installation Status. Retry or initiate any patches pending.



Additional Notes Regarding Patching:

- 1) When closing the lid the laptop will remain on and connected.
- 2) When you pull the CAC, the laptop will remain connected if it is plugged in. Your machine should auto patch if it is on and connected to VPN between 2000-0600.